

"Shoebox scan" Order Form



RESTORE
PRINT
ARCHIVE
PRESENT.

9023 State Ave Suite A | goclearimage.com | 360.474.7773

Customer name _____

Address _____

City _____ State _____ ZIP _____

Phone # _____

Everyday scanning charges, for bulk orders made from photo prints (not slides). All photos must be submitted at the same time; our workflow doesn't allow for "add ons"

- "trial special" - up to 50 photos, on a CD: \$39.99, additional images 75¢ each
- Up to 100 photos, including CD or DVD: \$49.99, additional images 49¢ each
- Up to 200 photos, including CD or DVD: \$79.99, additional images 39¢ each
- Up to 500 photos, including CD or DVD: \$129.99, additional images 29¢ each
- Up to 1000 photos, including CD or DVD: \$199.99, additional images 19¢ each
- duplicate CD/DVDs \$4.99 each.
- make 8x10 contact sheets, 24 small images per page, from a complete CD or DVD: \$2.99 per page

Photos for bulk scanning orders must be unmounted, not torn or bent, no smaller than wallet size or larger than 8" x 10", or have anything sticky or raised.

Please remove photos from envelopes. If you want to help keep groups of photographs together, you may want to put an index card at the beginning of each group with some information on it and we'll scan those right along with the photos.

Technical specifications: Our standard scanning resolution for this service is 300 dpi. This is adequate for making good copies the same size or up to twice the size of the original photo.

Upgrade Option: We can scan your pictures at 600ppi so you can make enlargements without loss of clarity. And while the high-resolution files are four times larger than standard files, they only cost 50% more.

Non-conforming photos: Mounted or thick photos, such as Polaroid and Kodak Instant Photos, may not feed through our automated equipment. Neither will photos less than about 2½ by 3½ inches.

We can scan them, but there is a fee of \$1.99 for these pictures which must be custom scanned.

OPTIONS:

- Custom scan non-conforming images up to 8x12 and charge \$1.99 for each one.
- Do NOT scan non-conforming images and return them.
- Scan these photos at 600 dpi. This will increase the total cost by 50%.
- Extra copies of CD, at \$4.99 per disk (note – if 2 or 3 CDs are needed to make up the original order, the fee will be \$4.99 per copy x number of original CDs)
- Video DVD Slideshow of every image scanned. (can be played on home DVD player for watching) \$39.99 (Custom options such as titles and music available at normal slideshow pricing)

Important notice: By submitting film, print, or other materials to Clear Image, I agree that the value of the films is no more than the cost of scanning the same quantity of photographs. That is, if Clear Image would charge me \$90 to scan my pictures, the maximum amount of damage I may claim is limited to \$90. Except for such agreed value, Clear Image will not be liable for any other loss or damage, direct, consequential or incidental to the customer's use of such services.

We honor photographers' copyrights. If you submit photos that are the identifiable work of a professional photographer we will return them unscanned, unless you provide us with the permission of the photographer(s).

Signed: _____ Date _____

Payment: please charge the finished work to my Visa, MC, Discover credit card as listed:

name on card: _____

card # _____ expiration date _____

3 or 4 digit security code from back of the card _____

Is the billing address for the credit card the same as the ship-to address? If not, print the billing address below.

PACK YOUR PRINTS SAFELY AND SHIP or DELIVER TO:

Clear Image Darkroom

9023 State Ave, Ste A

Marysville, WA 98270 USA

What is Shoebox Scanning?

No longer do family members need to argue over who has the family photos. Clear Image Darkroom Shoebox Scan Service is your solution. We use a special high-speed scanner to provide quality scans of your photographs. Not just one or two photographs, this service is best suited for 50 or more photos. The scanned images are then saved to CD or DVD. Your photographs will be protected from the ravages of time, weather, crayons, humidity and poor storage conditions. Additional copies of the digital files are readily available for other family members. These quality scans may be viewed on your computer, or other digital image viewers including some DVD players & digital photo frames. You can also then have prints made of your photos through our easy self service photo kiosks. A DVD Video Slideshow is also available if you want to make a movie out of your new pictures.

Frequently Asked Questions

Do I get my pictures back?

Yes they never leave our store.

I have some enlargements, can they be scanned?

Yes, we scan wallet size to 8x12"(20x30cm). Larger or smaller will be charged our normal scanning fees.

Am I required to do anything before I bring in my box of family photographs?

Yes, at this low price we ask that you prepare your photos for scanning. Below is easy instructions. Ask us if you need additional information.

Several of my photos have priceless data written on the back. Is there any way to scan that information?

Yes, We can scan both sides so you have that information, note this will count as two scans.

May I have titles for years or family groups?

Yes write or print the information on an index card and place them before that group.

How to prepare your photographs for shoebox scanning

As this is a high speed, low cost service, it is important that all photographs be prepared for scanning.

First, only loose photos may be scanned; therefore, remove all photographs from albums & album pages. Small quantities of photos should be removed from envelopes, although you may place large quantities in envelopes after you have sorted them.

Second, make certain there is no hanging tape or sticky substance on the photographs. Remove all staples, paperclips etc.

Third, sort pictures by size and direction. We can scan wallet size up to 8x12". Our suggestion is that you bundle each size and direction separately. An index card is a handy way to separate your bundles. If a picture is turned sideways or upside down it will be scanned that way.

Fourth, photographs with data on the back, which you wish to have scanned with the photograph, will need to be sorted separately and marked with a predominant note for two sided scanning. Two sided scanning counts as two scans.

Fifth, photographs must be unmounted (not on any thick backing).

Sixth, by federal law we are unable to scan copyrighted images, UNLESS you have a written copyright release from the copyright holder, which is generally the photographer.